

Integral required documentation for registration

Your registration has some annotations, which need to be met in order for your application to be processed in the information system RUP-ISA, to the enrollment guide.

	INFORMACIÓN REQUERIDA AL PROVEEDOR	INTEGRAL REGISTRATION		
		PROCESS		
		SIGN	RENOVATION	UPTDATE
GENERAL INFORMATION DATA	General Data Form with the respective signature of Legal Representative or those who fulfill this function. The signature is made on the clause defined by each entity.	OBLIGATORY	OBLIGATORY	OBLIGATORY
	150% enlarged Copy of Legal Representative or Natural Person IDs.	OBLIGATORY	OBLIGATORY	N/A
	Copy of Professional License for Natural Person (if applicable).	OBLIGATORY	OPTIONAL	OPTIONAL
	Copy of the updated Unique Taxpayer Registry	OBLIGATORY	OBLIGATORY	OPTIONAL
	Valid Management System Certifications	OPTIONAL	OPTIONAL	OPTIONAL
	Special Certifications, resolutions, licenses, permits for special activities that require it. (Vigilance, postal service, transportation and feed)	OBLIGATORY / IF APPLICABLE	OBLIGATORY / IF APPLICABLE	OBLIGATORY / IF APPLICABLE
	Holders or associates information (Declarative)	OBLIGATORY	OBLIGATORY	OBLIGATORY
	Sustainability Information (HSE)	OBLIGATORY	OPTIONAL	OPTIONAL
	Other Information about patent rights, master's degrees in a specific area, publications issued, awards and trade partners.	OPTIONAL	OPTIONAL	OPTIONAL
LEGAL CAPACITY	Certificate of existence. Applies to entities that are not registered in the Chambers of Commerce and foreign companies only.	OBLIGATORY / IF APPLICABLE	OBLIGATORY / IF APPLICABLE	OPTIONAL
AUTO – CLASSIFICATION	Classification Form	OBLIGATORY	OPTIONAL	OPTIONAL
TECHNICAL CAPACITY AND EXPERIENCE	Executed contracts form	OBLIGATORY	OPTIONAL	OPTIONAL
	Certificate of each executed contract	OBLIGATORY	OPTIONAL	OPTIONAL

FINANCIAL INFORMATION	Balance Sheet Sign past two years and last year renewal.	OBLIGATORY	OBLIGATORY	OPTIONAL
	Statement of income (Profit and Loss Statement)	OBLIGATORY	OBLIGATORY	OPTIONAL
	Notes to the financial statement (Memories for foreign companies) Sign past two years and last year renewal.	OBLIGATORY	OBLIGATORY	OPTIONAL
	National companies: Fiscal reviewer's or statutory auditor's report for the immediate prior two tax years, if applies. Foreign companies: Auditor's report.	OBLIGATORY / IF APPLICABLE	OBLIGATORY / IF APPLICABLE	OBLIGATORY / IF APPLICABLE
	This document (Financial Information) must come with their simple translation and in Colombian pesos or specify TRM.	OBLIGATORY / IF APPLICABLE	OBLIGATORY / IF APPLICABLE	OBL/SA